To: [insert name]

Subject: Student Veterans of America’s Regional Summit

Dear [name],

On behalf of [your SVA chapter name], I am writing to request your support in sending our chapter members to the Student Veterans of America [city] Regional Summit, which will be held from [start date – end date] in [state]. This is an incredible opportunity for us to deepen our impact on campus, strengthen our leadership skills, and enhance our ability to support the student veteran and military affiliated community.

Student Veterans of America is an organization dedicated to supporting student veterans as they transition from military service to higher education and beyond. With over 1,600 collegiate chapters, SVA provides a community where student veterans, family members, caregivers, and survivors can thrive academically, professionally, and beyond.

SVA’s Regional Summits are vital events that equip students and advisors with the knowledge, tools, and resources needed to build successful student organizations. Here’s how attending Regional Summits will benefit our chapter:

* **Strengthening Our Network:** Engaging with fellow student veteran leaders, chapter advisors, and regional stakeholders allows us to share best practices, discuss challenges, and collaborate on new ideas to enhance the success of our chapter and the wider student veteran community.
* **Empowering Our Advisors:** The summit includes a dedicated track for advisors and campus professionals from across the region, ensuring they receive tailored training to better support our chapter’s growth. This professional development opportunity will have a direct, positive impact on our chapter's sustainability.
* **Tackling Student Veteran Issues:** By participating in discussions that directly address the unique challenges faced by student veterans, their families, caregivers, and survivors, we will gain new insights and strategies to better serve our chapter and our entire campus community.
* **Growing Our Chapter:** The summit offers practical guides and tools to improve our chapter’s leadership, from recruitment and budgeting to goal-setting, and strategic planning. These resources will immediately benefit our operations and ensure long-term success.
* **Enhancing Leadership & Community Building:** Through specialized content on leadership development and by participating in a local community service event, we will hone critical skills such as collaboration, problem-solving, and creating a sense of belonging within our organization. These skills will empower us to lead with confidence and inspire others in our community.

While registration for Regional Summits is free, we’re asking for support to cover the associated costs to send [#] chapter members to the [regional summit location] Regional Summit from [start date – end date]. Costs include:

* Transportation (airfare, mileage, train, taxis etc.): $[xxx]
* Hotel: $[xxx]
* Meals: $[xxx]

Regional Summits are an investment in the future of our chapter, campus, and the success of student veterans nationwide. By attending, we will return equipped to drive meaningful change on campus and within the community. Your support will empower us to do that.

We greatly appreciate your consideration of this request. Thank you for supporting our efforts to create a lasting, positive impact on our campus and beyond.

Respectfully,

[Chapter Name]

[Contact of Choice Name, Title]

[Contact of Choice Email]

[Contact of Choice Phone Number]